

GRAND MERDEKA MALL**CONTRACTORS PERMIT FORM****Owner/Tenant's Particulars**

Name of Applicant :

Parcel No. : Telephone No.:

Date of Commencement : To :

Contractor's Particulars

Company Name :

Person In charge : I/C No.:

Telephone No. :

Vehicle No. :

Workers' Name : 1.) I/C No.:

2.) I/C No.:

3.) I/C No.:

4.) I/C No.:

Scope of Work**(A) Renovation/Fit-Out**

- (i) Tiles/Floor/Carpet/etc. (Pre/Post OC)
- (ii) Glass door (Pre/Post OC)
- (iii) Light Fittings (Pre/Post OC)
- (iv) Wiring & Plumbing (Post OC only)
- (v) Furniture & Fittings (Post OC only)
- (vi) Hacking of walls/erecting of partition (Post OC)
- (vii) Painting (Pre/Post OC)
- (viii) Hoarding Installation (Post OC)

(ix) Signage Installation (Post OC only)

(B) Maintenance Scope

(i) Wiring & Plumbing (ii) Air Cond Services (iii) Exhaust Services

(C) Moving In/Out

- (i) Shifting Out
(ii) Shifting In
(iii) Deliver of Goods (e.g furniture/merchandises, etc.)

For Office Use Only:

Maintenance Department:

Checked by*: _____ Date/time: _____

Remarks: _____ _____ _____

*To be monitored.

CC: Maintenance Department

Rules

All contractor personnel must report to the security check point.

All workers must wear identification pass while in the compound of the Building and a penalty of RM20.00 will be imposed for the missing pass.

The security guards reserve the right to deny entry to the premises of the Building if any workers/contractors are found in breach of any rules and regulations set by the MC.

I/We have purchased at the amount RM10 per booklet and understood the terms of the Fit-Out Manual given to me/us and I/We shall be fully responsible for all unforeseen circumstances/mishap due to my renovation works and/or my contractor(s).

Submitted by:

Company Stamp:

Contractor(s) Signature

Date:

FOR OFFICE USE**APPROVED / NOT APPROVED BY:**

CHEW FEI SEAN

General Manager

Grand Merdeka Development Sdn. Bhd. (Management Corporation)

CC: Customer Service Department

Checked By:

CSD HOD/Mall Operation Manager/M&E Manager/HOD

- Contractor document: Trading License, S/B (Form 9, 13, 49, 24, 44, Memorandum & Articles of Association) (please tick (v) in the box)

Work Pass: _____pc(s)

CC: SECURITY

For Security check